

ComMUSICation Board of Directors Responsibilities and Expectations

As a board member of ComMUSICation, your responsibilities are to,

- 1) Establish the organization's vision, mission, and purpose.
- 2) Hire, monitor, and evaluate the Executive Director
- 3) Provide proper financial oversight.
- 4) Ensure the organization has adequate resources.
- 5) Create a strategic plan and ensure that it's followed.
- 6) Ensure legal compliance and ethical integrity.
- 7) Manage resources responsibly.
- 8) Recruit and orient new board members and assess board performance.
- 9) Enhance the organization's public standing.
- 10) Strengthen the organization's programs and services.

Board members are expected to,

- 1) **Attend bimonthly board meetings:** scheduled on the second Wednesday of the month from 5:30 to 7:30.
- 2) **Participate actively:** board members are expected to review financial and other documents in advance of the meeting and come ready to actively participate.

Board members participate actively in deeper work by serving on at least one committee.

- 3) **Support's ComMUSICation's fundraising efforts:** this includes introducing ComMUSICation to others, bringing people to open rehearsals, fundraisers, and performances, and helping to cultivate and steward current CMC donors.
- 4) **Give a personally significant annual gift:** board members prioritize giving to ComMUSICation and give an annual gift that is personally meaningful.
- 5) **Attend ComMUSICation events:** board members are strongly encouraged to attend at least one open rehearsal and our spring showcase (typically in May).
- 6) Board members serve a three-year term, with the option to renew for a second term.